

**Education Service Center Region XI  
Texas Educational Technology Consortium Purchasing Program**

**Interagency Agreement**

**Contracting Parties**

<b>District, ESC, or School</b>	<b>County district Number</b>
<b>Education Service Center Region XI</b>	<b>220-950</b>
	<b>County District Number</b>

**Statement of Services To Be Performed**

The Education Service Center Region XI will organize and administer a cooperative purchasing program on behalf of participating districts, service centers, and schools. The purchasing cooperative will be known as the Texas Educational Technology Purchasing Consortium, or TETPC. Authority for such services is granted by Section 791.011 Interagency Cooperation Act of the Government Code. The goal of the consortium is to obtain substantial savings on specific educational technology related items for member districts, service centers, and schools through volume purchasing.

**Role of the Education Service Center Region XI:**

- Provide for the organizational and administrative structure of the program.
- Provide staff necessary for efficient operation of the program including purchasing, interfacing with vendors and participants, negotiating with vendors, technical assistance, billing, etc.
- Provide the list of educational technology related items to participating member districts for purposes of obtaining quantity requests and thus cumulative quantity discounts.
- Receive quantity requests from participants and prepare appropriate tallies of quantities for use in negotiations with vendors to secure the best cumulative quantity discounts.
- Initiate and implement activities related to the bidding and vendors selection process. Competitive bidding procedures for Texas public schools will be strictly followed.
- Establish deadlines for receipt of purchase orders from participating entities.
- Provide member districts with procedures for ordering, delivery and billing.
- The center will not be responsible for product warranties.

**Role of the Participating Education Service Centers and Local Education Agency:**

- Provide an authorized signature in the appropriate space below.
- Designate a contact person for the consortium.
- Provide a purchase order issued to Education Service Center Region XI by the established deadline and by doing so commit to purchase the items in the quantities establish on the Purchase Order.
- Pay Education Service Center, Region XI within 30 days from being invoiced.

Texas Educational Technology Purchasing Cooperative

Interagency Agreement